

## RESIDUAL WASTE REPORTING REQUIREMENTS

### BIENNIAL REPORTS

PA RESIDUAL WASTE REGULATIONS, §287.52

A person, municipality, or company in Pennsylvania that generates more than 13 tons of residual waste per year must provide a biennial report to the Department of Environmental Protection (DEP) by March 1 of each odd numbered year only. The report must be submitted on DEP issued forms that provide DEP with detailed information on residual waste generation, processing, and disposal for statewide waste management purposes. Residual waste is industrial waste that is not by definition, legally hazardous under state or federal law. It includes waste material (solid, liquid or gas) produced by industrial, mining and agricultural operations. It excludes certain coal mining wastes and wastes from normal farming activities.

The biennial report will furnish information *for the previous calendar year only*.

The report must include (1) a description of the business and its products or services, (2) the types of residual waste generated in the previous year, and (3) whether the waste was disposed or processed on-site (at the site of generation) or in an off-site waste management facility.

### CHEMICAL ANALYSIS OF WASTE

PA RESIDUAL WASTE REGULATIONS, §287.54

Each year, the generator of residual waste must perform a detailed analysis of the physical properties and chemical composition of each type of waste generated and processed or disposed. This must include chemical analyses, information from material safety data sheets or similar sources, and a determination of whether the waste is a hazardous waste under 40 CFR §261.3 as incorporated by reference at §261a.1. After the initial analysis, in lieu of an annual analysis each year thereafter, the generator may certify for up to four years that the process generating the waste and the chemical and physical characteristics of the waste have not changed.

The generator must report results of the analysis and the record of laboratory quality control procedures to DEP and to each waste management facility that receives the waste. Reports for wastes that DEP has not approved for disposal in the commonwealth are due by March 1 of each year. Reports for wastes that DEP has approved for disposal at a permitted facility in the commonwealth (known as Form U) are to be submitted on the anniversary date of the approval. Annual analysis forms are available from DEP.

### SOURCE REDUCTION STRATEGY

PA RESIDUAL WASTE REGULATIONS, §287.53

Residual waste generators are required to establish source reduction strategies to reduce the weight/volume or toxicity of residual waste. Information on source reduction is requested on the biennial report forms.

For each type of waste generated, the strategy must describe any source reduction activities during the past five years. The strategy will be updated when: (1) the waste stream changes significantly, or (2) every five years, unless DEP establishes, in writing, a different period for the person or municipality that generated the waste.

The strategy must be maintained on the premises where the waste is generated. It must be available for inspection at the site by DEP representatives and submitted to DEP upon request.

For more detailed information, see DEP's "Residual Waste Source Reduction" form and instructions.

## **SMALL-QUANTITY GENERATOR RECORDKEEPING REQUIREMENTS**

### **PA RESIDUAL WASTE REGULATIONS, §287.55**

Small-quantity generators – companies that generate less than 13 tons of residual waste per year at each generating location – are not subject to the reporting requirements.

Small-quantity generators are required to maintain records of waste types, amounts, dates required, processed or disposed, and processing or disposal sites. The records must be retained on the premises where the waste was generated for five years after the date of generation. The records must be made available for inspection upon request by DEP.

These reports are not required for residual waste generated in a house or residence.

## **FOR MORE INFORMATION**

Contact your DEP regional office for information and forms. Regional offices and the counties they serve are listed below. To request literature on residual waste, call the toll-free Pennsylvania Recycling Hotline at 1-800-346-4242; from out of state, call 717-787-7381.

<b><u>BUREAU OF WASTE MANAGEMENT</u></b>	
<b>P.O. Box 8471</b> <b>Harrisburg, PA 17105-8471</b>	
Division of Hazardous Waste Management 717-787-6239	
Division of Municipal & Residual Waste 717-787-7381	
Division of Waste Minimization & Planning 717-787-7382	
Recycling Hotline (Toll-Free) 1-800-346-4242	
<b><u>DEP REGIONAL OFFICES</u></b>	
<b>Northwest (Meadville)</b> 814-332-6945 Armstrong, Butler, Clarion, Crawford, Elk, Erie, Forest, Indiana, Jefferson, Lawrence, McKean, Mercer, Venango, and Warren counties	<b>Southwest (Pittsburgh)</b> 412-442-4000 Allegheny, Beaver, Cambria, Fayette, Greene, Indiana, Washington, and Westmoreland counties
<b>North-central (Williamsport)</b> 570-327-3636 Bradford, Cameron, Centre, Clearfield, Clinton, Columbia, Lycoming, Montour, Northumberland, Potter, Snyder, Sullivan, Tioga, and Union counties	<b>South-central (Harrisburg)</b> 717-705-4700 Adams, Bedford, Berks, Blair, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Lebanon, Mifflin, Perry, and York counties
<b>Northeast (Wilkes-Barre)</b> 570-826-2511 Carbon, Lackawanna, Lehigh, Luzerne, Monroe, Northampton, Pike, Schuylkill, Susquehanna, Wayne, and Wyoming counties	<b>Southeast (Norristown)</b> 484-250-5900 Bucks, Chester, Delaware, Montgomery, and Philadelphia counties

For more information, visit [www.dep.pa.gov](http://www.dep.pa.gov).